

## Potential Site Assessment

	YES	NO	Notes
Zoning allows for a child care facility.			
Site conveniently located for the project's target families.			
Outdoor space accommodates an outdoor play area that is well located ( <i>Minimum of 75 square feet per child of usable outdoor play space with a separate play area for infants/toddlers and preschoolers</i> ).			
Entrance to center safe and secure. Building lends itself to designing a welcoming entrance.			
Building exterior attractive, clean, well maintained and welcoming.			
Building accessible to those with disabilities.			
Parking area safe and convenient.			
Entry to the building lends itself to designing a welcoming atmosphere for the space.			
Building free of environmental hazards such as lead, radon, asbestos, and mold. Check for lead paint in buildings built before 1978.			
Flooring and walls clean, durable and in good repair.			
Multiple classroom spaces can be created where all groups of children are in distinct classroom spaces acoustically separated by walls ( <i>Early childhood experts agree that more than the minimal licensing requirement of 35 sq.-ft. per child is needed to support a high quality environment. Optimal square footage is generally considered 50-70 sq.-ft. per child depending on the age and the number of children.</i>			

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Interior windows allow visibility and security between classrooms while still providing acoustical separation. Ex. Windows to other classrooms, windows or observation spaces to allow parents, staff and visitors see into classroom. Safety glass should be used where glass is child-height.			
Building has ample windows or the ability to create additional windows, especially windows that are low to the floor.			
Space available for indoor gross motor space for active play.			
Layout of the building allows each classroom to have direct or easy access to the outdoors.			
Separate office spaces dedicated for staff outside the classroom. Site has an area that can be dedicated for staff breaks with comfortable adult furnishings away from the children. Secure and accessible storage space for staff available in offices, closets, classrooms or other storage areas.			
Building provides space for confidential conversations with parents and staff.			
Bathrooms and sinks can be incorporated into each classroom that are suitable for children. Adult bathrooms sufficient and conveniently located.			
Diaper changing area accessible, hygienic and allows for clear supervision of children.			
Kitchen safe and appropriately equipped (possibly commercial) for the type of food services planned. Include closed storage for dishes, utensils, bulk foods, including locked storage for any potentially hazardous materials/items.			
Laundry area well designed and centrally located.			
Telephone system which provides phone access in each room.			
Existing building systems (plumbing, electricity, heating, ventilation and air conditioning, etc.) in good condition and able to support high volume use in a child care center.			